



Job Title – Sales & Marketing Assistant (UK)

Are you conscientious, motivated and with common sense. Keen to work in a design and marketing environment in a unique growth industry?

If yes, we want to hear from you!!

The Role:

An exciting opportunity has arisen for an individual with good computer and time management skills and an eye for design to help develop our market image and function in Animal Agriculture.

This is a truly unique opportunity for a well educated and numerate individual to gain experience in marketing and design. While training will be provided any previous experience or relevant skills will be an advantage. Computer and typing skills are essential.

The role will involve taking direction from Management on key projects and making those projects your own. Building relationships with business managers and understanding their needs will be a key part of your position.

Absolute fluency in English is required, an additional European language such as French, Dutch, German or Spanish would be useful. This role offers fantastic opportunity to utilise your skill set and make a real contribution to the future success and direction of our business.

Your Responsibilities:

Dalton Group Ltd. place the highest importance on understanding and exceeding our customer's expectations.

Your contribution to the delivery of service excellence will be to provide outstanding support & assistance to our customers in Agriculture, Wildlife & Marine Research over the telephone and by email. Working to & maintaining strict service levels, you will be personally responsible for maintain our website infrastructure in conjunction with our designers and IT professionals.

You will be required to assist the Business Development Manager, National Sales Manager, Managing Director and the Management Team in building and maintaining strong operational relationships with key customers and internal contacts. This may include planning travel, booking meetings, managing expense returns and general co-ordination of time management.

You will be able to contribute to cost effective strategies for our business success. In return the company will offer a competitive salary and package.

Essential Criteria:

You will be highly organised, a real team player, and able to work under pressure. You will have a flexible attitude and 'can do' approach, coupled with some project and coaching or training skills experience.

A competent operator of Outlook, Word, Excel and Powerpoint. As some international travel may be required and a current passport and driving license will be needed.

Desired Criteria:

Ideally you will have a 'hands on' experience & understanding of Marketing strategy, processes and terminology, a knowledge of office processes, report compilation and review of daily statistics.

Previous Team Leader or people management experience in a sales and/or marketing position would be an advantage, although not essential.

Benefits:

The continuing desire to maintain our competitive edge brings with it the need to constantly support, coach and develop our people. Regular performance development reviews combined with ongoing training and the desire to promote internally offer the career solution to our ambitious staff. We do our utmost to ensure that working at Dalton's is as rewarding as it is enjoyable and challenging. As such, our benefits package includes all the elements you'd expect from a successful business including travel opportunities.

Our Company:

Dalton was established in 1948 and is one of the world's leading manufacturers of animal identification solutions. We produce products to assist traceability, disease control and animal welfare.

We operate in over 40 countries around the world through wholly owned subsidiaries and licensed distributors. (see www.daltonid.com)

In an ongoing commitment to being an employer of choice, we are committed to employing and developing talented and creative people who thrive on working in a challenging and fast paced environment.

Additional Information

Location:	ENGLAND – Henley-on-Thames RG9 1HG
Status:	Full Time, Permanent
Reference Code:	55746129/98
Career Level:	Student (Undergraduate/Graduate)
Education Level:	'A' Level/Higher or Equivalent
Job Category:	Sales & Marketing Division
Salary:	Starting 16,500.00 – 21,000.00 UK£ per year (Gross) Subject to skills and experience

Contact Information

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Dalton Group Ltd.